

RECOVERY ALIVE, INC.

Board Meeting Minutes

February 16, 2022, 4:00 PM

San Marcos Restaurant

ATTENDEES

John Eklund (National Director)
Rodney Pearce (Board Member)
Rich Cederman (Chairman)
Jared Menzie (Secretary)
Sylvia Wolfe (Treasurer)
Lee Stanley (Board Member)

PRAYER

Pastor Rodney opened the meeting with prayer.

OLD BUSINESS

Board Meeting Minutes

Jared presented the December 2021 board meeting minutes.

- Pastor Rodney made a motion to accept the minutes as presented.
- Rich second the motion.
- All were in favor, and the motion carried.

Election of Additional Board Members

John nominated Sylvia Wolfe and Lee Stanley for the two open board positions.

- Jared made a motion to elect Lee and Sylvia as board members.
- Rich second the motion.
- All were in favor, and the motion carried.

Election of Officers

The board discussed the various board member office positions and canvassed members for their willingness to serve in those positions.

- Pastor Rodney made a motion to elect Rich as Chairman, Jared as Secretary, and Sylvia as Treasurer.
- Lee second the motion.
- All were in favor, and the motion carried.

Legal Review of RA By-Laws

Pastor Rodney explained that the costs associated with having the RA corporate documents reviewed by the church attorney would be excessive and suggested using Chris Lusby, Esq. instead. **John agreed to explore this with Chris Lusby.**

NEW BUSINESS

Authorized Endorsers, Credit/Debit Card Holders, and Two Signature Check Endorsement

Jared explained the need to have an adequate number of authorized people to conduct business on behalf of RA. This includes both the endorsement of checks and credit/debit cardholders. A further discussion ensued on having two signatures on every check.

- Pastor Rodney made a motion that we empower the following five individuals to both endorse checks and hold credit/debit cards as needed and that all checks be endorsed by two authorized signatories:
 - Sylvia Wolfe
 - Jared Menzie
 - John Eklund
 - Regina Rodgers
 - Tasha Ellington
- Lee second the motion.
- All were in favor, and the motion carried.

Fellowship Network

John gave a brief introduction to the Fellowship Network and recommended that RA join the Network, and **rich agreed to take the lead on this.**

- Rich made a motion RA make an application to join the Fellowship Network.
- Jared seconded the motion.
- All were in favor, and the motion carried.

Tasha Ellington Employment

John explained the duties that Tasha Ellington performs the hours she spends performing those duties, and then presented the desire to hire her part-time at a salary of \$750.00 per month. **John agreed to create and execute an Employment Contract for Tasha.**

- Pastor Rodney made a motion that RA hire Tasha part-time at \$750.00 per month.
- Sylvia seconded the motion.
- All were in favor, and the motion carried.

Budget Update

The board discussed the Budget that is contained in the Business Plan. It was agreed that the Budget needs to be updated to reflect current receipts and expenditures, and **John agreed to update the Budget.**

Adjournment

John closed the meeting in prayer.

- Jared made a motion to adjourn.
- Pastor Rodney seconded the motion.
- All were in favor, and the motion carried.

ACTION STEPS

1. **John:** Discuss possible upgrade of corporate documents with Chris Lusby, Esq.
2. **John & Jared:** Create and execute an Employment Contract for Tasha Ellington.

3. **Rich:** Follow up on possible membership in the Fellowship Network.
4. **John & Sylvia:** Update the Budget.

Closing

The meeting was adjourned at 5:30 PM.

Secretary:

Jared J. Manzie
February 16, 2022